

# Motivation mastery

A Step-by-Step Guide to Unlock Your Inner Drive and Achieve Your Goals

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# CHAPTER 1 INTRODUCTION



Why motivation is important for achieving your goals



Common obstacles to staying motivated



Overview of the step-by-step guide

### Introduction

# Why motivation is important for achieving your goals

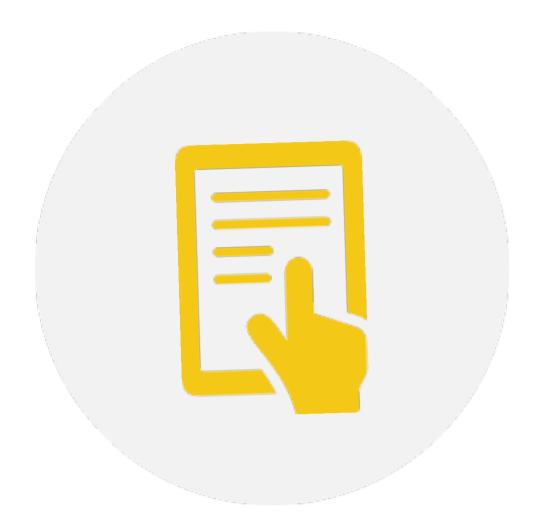
Motivation is important for achieving your goals because it provides the energy and drive necessary to take action and make progress towards those goals. Without motivation, it can be difficult to get started on a task or to stay committed to it when obstacles arise. Motivation helps you maintain focus, stay engaged, and persevere through challenges

When you're motivated, you're more likely to set and work towards challenging goals, and to persist in the face of setbacks. Motivation also helps you maintain a positive attitude and a sense of purpose, which can be particularly important when working towards long-term goals.

Furthermore, research has shown that people who are highly motivated tend to experience greater levels of satisfaction and fulfillment in their lives. By staying motivated and working towards your goals, you may be more likely to experience a sense of purpose and accomplishment, leading to greater overall life satisfaction.



# Common obstacles to staying motivated



### Lack of clarity

If you don't have a clear understanding of what you want to achieve or how to get there, it can be hard to stay motivated.



### Lack of support

It can be challenging to stay motivated when you don't have a supportive network of friends, family, or colleagues.



### Fear of failure

The fear of failure can be a major obstacle to staying motivated. If you're afraid of failing, you may avoid taking action.



### Burnout

When you're working towards a big goal, it can be easy to become overwhelmed or burned out. So take care of your well-being,



### Distractions

We live in a world full of distractions, from social media to TV shows. These distractions can make it hard to stay focusd.



### Negative selftalk

Negative self-talk and limiting beliefs can be a major obstacle to staying motivated. So, believe in yourself or your ability.

# Overview of the step-by-step guide

Understanding Motivation: This section will help you understand what motivation is, why it's important, and how it works in the brain.

Identifying Your Goals: In this section, you'll learn how to identify your personal goals, set SMART goals, and develop a plan for achieving them.

Building Your Motivational Mindset: This section will help you develop a growth mindset, overcome limiting beliefs that hinder motivation, and cultivate positive attitude.

Creating Your Motivational Plan: In this section, you'll learn how to break down big goals into smaller, achievable steps, identify obstacles, and develop strategies.

Staying Motivated in the Long-Term: This section will provide you with tips for staying motivated over the long haul, building habits that support motivation, and bouncing back from setbacks.

### CHAPTER 2

### Understanding Motivation



What is motivation and why do we need it?



Different types of motivation (intrinsic vs. extrinsic)



The science of motivation: how it works in the brain

## What is motivation and why do we need it?

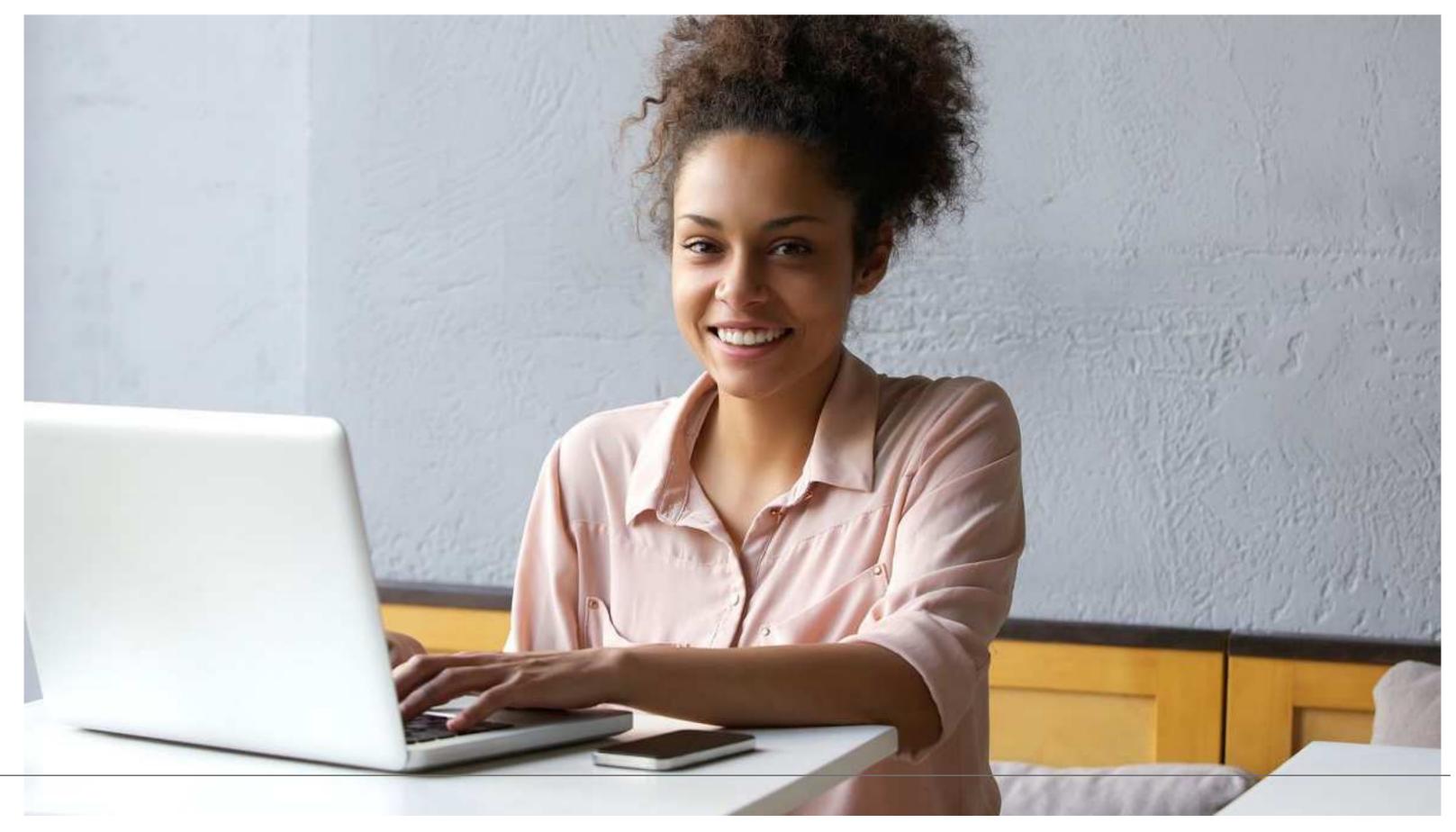
Motivation is the driving force that propels us towards a goal or objective. It is the internal or external stimulus that energizes, directs and sustains behavior towards a particular goal. It is what makes us act, persist and achieve our desired outcomes.

We need motivation because it gives us the energy and direction we need to accomplish tasks and achieve our goals. Without motivation, it can be challenging to get started on tasks or projects, or to stay committed to them when faced with obstacles or setbacks.

For example, a student who is motivated to earn good grades may work hard in their classes, study regularly, and put in extra effort to achieve their academic goals. Their motivation provides them with the energy and direction they need to pursue their academic goals and stay committed to their studies, even when faced with challenges such as difficult assignments or exams.

Similarly, an athlete who is motivated to win a competition may train rigorously, stick to a strict diet, and work on developing their skills and technique to achieve their goal. Their motivation gives them the drive and focus they need to stay committed to their training and pursue their goal of winning the competition.

In both cases, motivation is critical for success, as it provides the energy and direction needed to achieve desired outcomes.



# Different types of motivation (intrinsic vs. extrinsic)

Motivation can be broadly classified into two types: intrinsic motivation and extrinsic motivation.

### Intrinsic Motivation



This type of motivation comes from within a person and is driven by personal interests, values, or enjoyment of the activity itself. Intrinsic motivation is often associated with a sense of personal satisfaction, fulfillment, and a desire to learn or improve.

#### Examole:

A musician who enjoys playing an instrument because they find it enjoyable and satisfying, even if they don't get paid for it.

### **Extrinsic Motivation**



This type of motivation comes from external factors, such as rewards, recognition, or punishment. Extrinsic motivation is often associated with a desire to gain a tangible benefit or avoid a negative consequence.

#### Example:

A salesperson who is motivated to meet their sales targets because they will receive a bonus if they do.

## The science of motivation: how it works in the brain

Motivation is a complex process that involves various regions of the brain working together to drive behavior. The brain's reward system plays a critical role in motivation, as it is responsible for releasing neurotransmitters such as dopamine, which give us a sense of pleasure and reward when we engage in certain behaviors or activities.

For example, when we eat delicious food or engage in other pleasurable activities, the brain releases dopamine, which reinforces the behavior and makes us more likely to repeat it in the future. This is known as positive reinforcement.

In addition to positive reinforcement, the brain also uses negative reinforcement to motivate behavior. When we experience something unpleasant, such as pain or discomfort, the brain releases neurotransmitters such as endorphins, which help us to cope with the negative experience and motivate us to avoid it in the future.

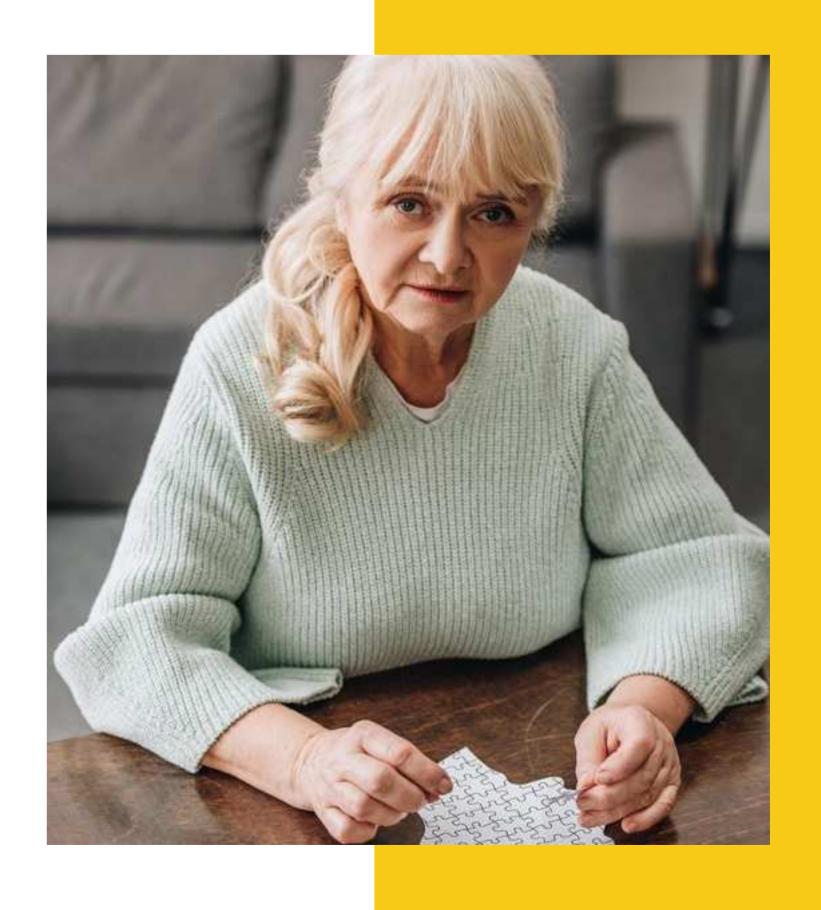
The prefrontal cortex, a region of the brain responsible for decision-making and goal-directed behavior, also plays a critical role in motivation. It helps us to set goals, plan and organize our behavior, and make decisions that will lead to the achievement of our desired outcomes.

For example, when a student decides to study for an exam, the prefrontal cortex helps them to plan their study sessions, organize their notes, and stay focused on their goal of achieving a good grade. As they make progress towards their goal, the brain's reward system reinforces their behavior by releasing dopamine, which motivates them to continue studying.

Overall, the science of motivation is complex and involves multiple regions of the brain working together to drive behavior. By understanding how motivation works in the brain, we can develop strategies to enhance our motivation and achieve our goals more effectively.

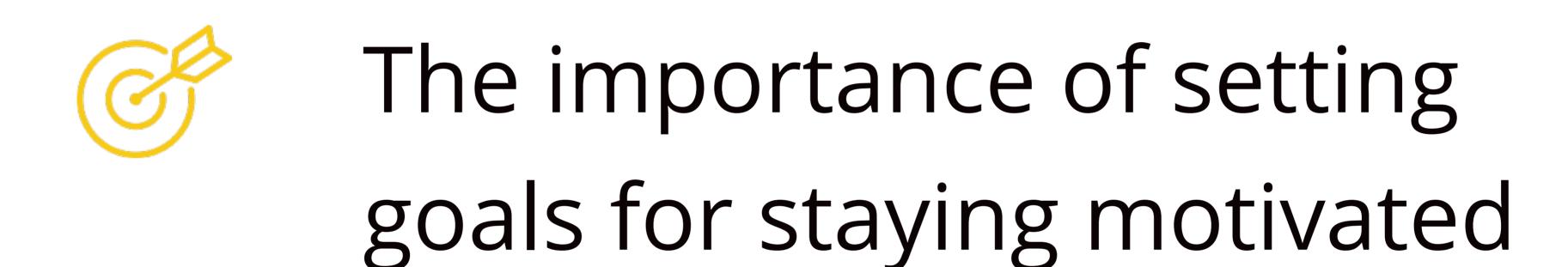






### CHAPTER 3

### Identifying Your Goals



How to identify your personal goals

Goal sheet for efficiency

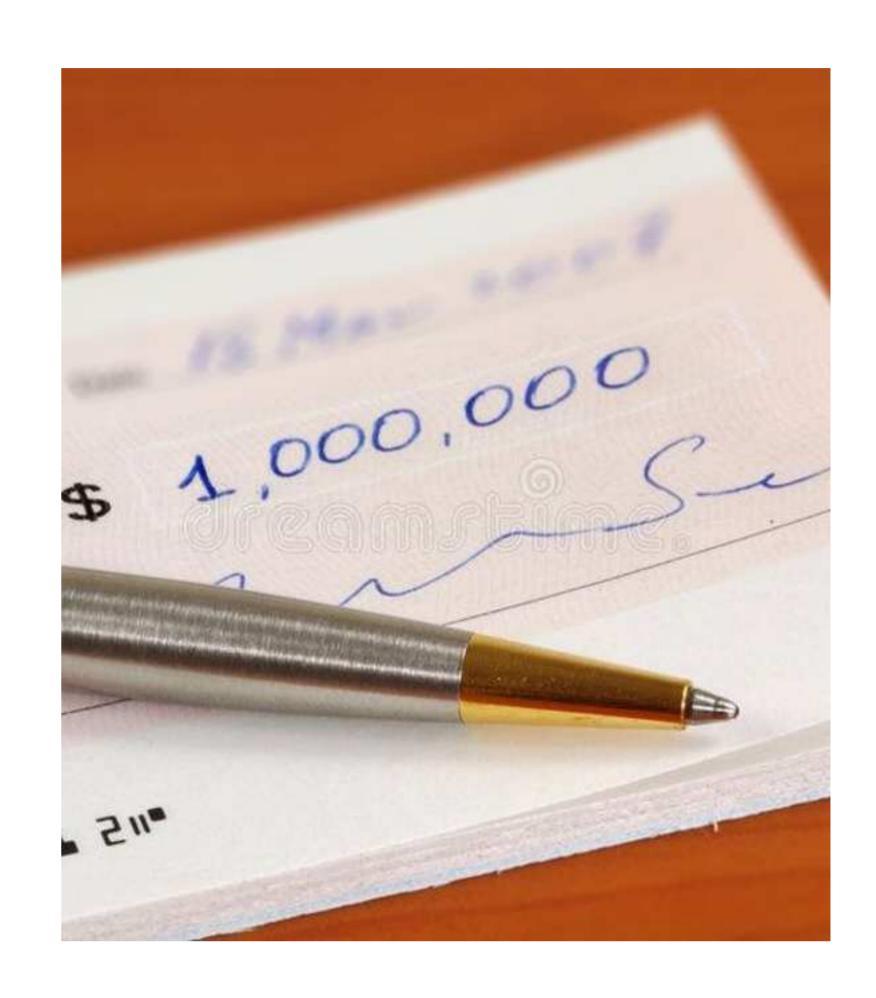
# The importance of setting goals for staying motivated

Setting goals is essential for staying motivated because it gives us a clear direction and purpose to work towards. Goals provide a sense of focus and clarity, help us to prioritize our actions, and provide a measure of progress and achievement. When we have clear goals, we are more likely to stay motivated, persistent, and resilient in the face of obstacles and setbacks.

One case study that illustrates the importance of setting goals for staying motivated is the story of Jim Carrey, a well-known actor and comedian. Early in his career, Carrey struggled to make ends meet, working low-paying jobs and struggling to find success in the entertainment industry.

To help himself stay motivated and focused, Carrey wrote himself a check for \$10 million, dated it five years in the future, and carried it in his wallet everywhere he went. The check was made out for the amount he hoped to earn for his work in the film "Dumb and Dumber."

Carrey's goal-setting strategy helped him to stay focused on his desired outcome, even when faced with rejection and setbacks. He continued to work hard, pursue his goals, and develop his skills as an actor and comedian.



Five years later, Carrey landed the lead role in "Dumb and Dumber," earning him the exact amount he had written on the check years earlier. By setting a clear goal and staying motivated and persistent, Carrey was able to achieve his desired outcome and become a successful and highly regarded actor and comedian.

This case study illustrates how setting clear goals can help to fuel motivation and persistence, even in the face of significant challenges and setbacks. By setting goals, we give ourselves a clear direction and purpose, and we can stay motivated and focused on achieving our desired outcomes, even when the going gets tough.

# How to identify your personal goals?

Reflect on your values and priorities: Consider what is most important to you in life, what you value, and what motivates you. Ask yourself questions such as "What brings me joy and fulfillment?" and "What do I want to achieve in life?"

Consider your strengths and weaknesses: Reflect on your skills, talents, and areas where you could improve. Think about how you can use your strengths to achieve your goals and what steps you need to take to overcome your weaknesses.

Set specific, measurable, achievable, relevant, and time-bound (SMART) goals: Create goals that are specific, measurable, achievable, relevant, and time-bound. This will help you to focus on achieving tangible results and avoid feeling overwhelmed.

Break down larger goals into smaller, manageable steps: Break down larger goals into smaller, manageable steps that you can achieve in the short term. This will help you to stay motivated and make progress towards your larger goals.

Write down your goals and track your progress: Write down your goals and track your progress regularly. This will help you to stay motivated and celebrate your achievements along the way.



If you value creativity and selfexpression, your personal goal might be to write a novel or learn to play a musical instrument.



If you are good at public speaking, your personal goal might be to give a TED talk, but if you struggle with time management, you may need to work on improving your organizational skills



Instead of setting a vague goal like "I want to be healthier," set a SMART goal like "I want to lose 10 pounds by the end of the year by exercising for 30 minutes a day and eating a balanced diet."



If your personal goal is to run a marathon, break it down into smaller steps such as running a 5K, 10K, and half-marathon before the full marathon.



Write your personal goal in a journal and track your progress by recording your daily exercise routine and diet changes.

### GOAL SHEET

1. Reflect on your values and priorities:

What brings me joy and fulfillment?
What do I want to achieve in life?
What are my core values and beliefs?

2. Consider your strengths and weaknesses:

What are my talents and skills?
Where do I need to improve?
How can I use my strengths to achieve my goals?

#### 3. Set SMART goals:

Specific: What exactly do I want to achieve?

Measurable: How will I know when I have achieved my goal?

Achievable: Is my goal realistic and achievable?

Relevant: Is my goal relevant to my values and priorities?

Time-bound: What is the deadline for achieving my goal?

4. Break down larger goals into smaller steps:

What are the smaller goals that will help me achieve my larger goal?
What are the specific actions I need to take to

What is the timeline for each smaller goal?

achieve each goal?

5. Write down your goals and track your progress:

Write down each goal on the goal sheet and include the smaller steps to achieve it.

Keep track of your progress towards each goal.

Celebrate your achievements.

### CHAPTER 4

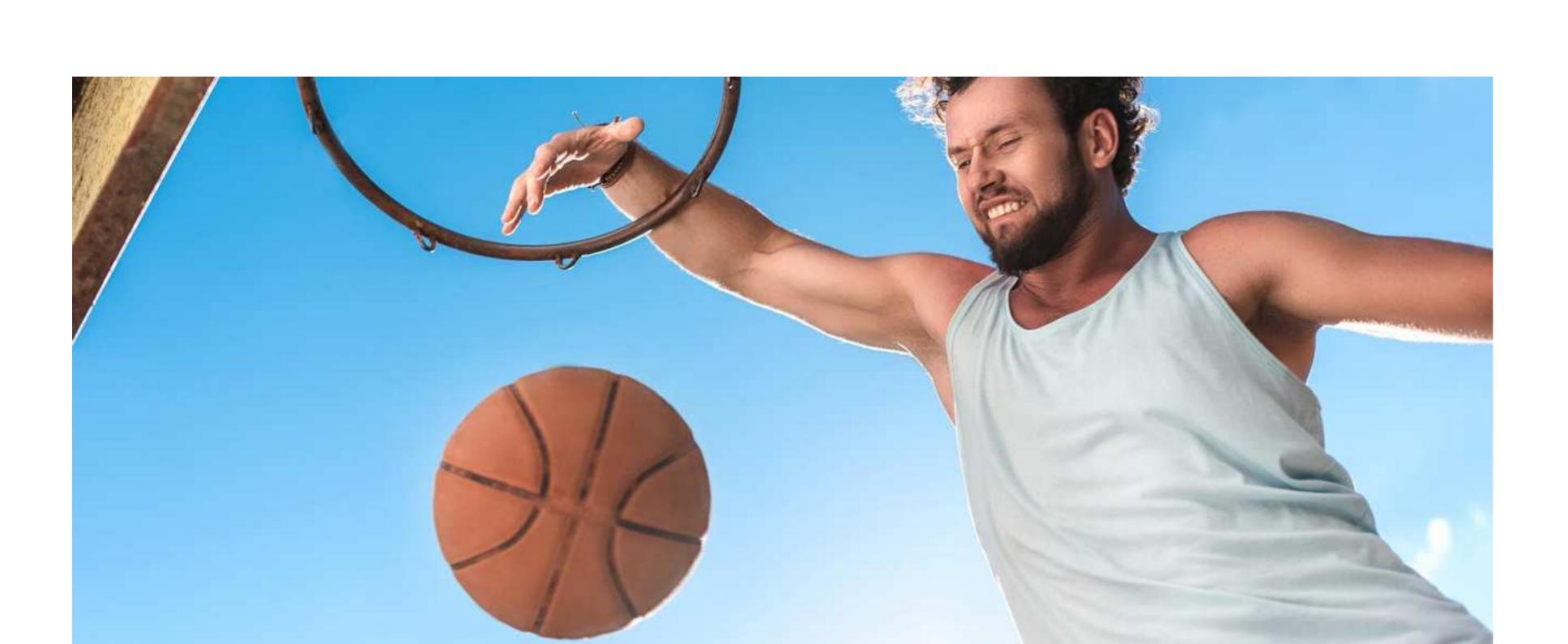
# **Building Your Motivational Mindset**



Techniques for developing a growth mindset

Overcoming limiting beliefs that hinder motivation

# The role of mindset in motivation



The role of mindset in motivation is crucial, as our mindset affects how we approach and perceive challenges, setbacks, and opportunities. A growth mindset, which is the belief that one's abilities and qualities can be developed through hard work, perseverance, and learning, can help individuals stay motivated and overcome obstacles.

One example of the role of mindset in motivation is the case of Michael Jordan, one of the greatest basketball players of all time. Jordan faced numerous challenges throughout his career, including being cut from his high school basketball team, facing intense competition, and dealing with injuries.

However, Jordan had a growth mindset, which allowed him to view challenges as opportunities for growth and improvement. He believed that his skills and abilities could be developed through practice, hard work, and determination. This mindset fueled his motivation and drive to become the best basketball player he could be.

Jordan's growth mindset also helped him persevere through setbacks and failures. In the 1995 NBA playoffs, Jordan experienced a personal tragedy when his father was murdered. Despite this devastating loss, Jordan continued to play basketball and led his team to win the championship that year. His growth mindset allowed him to see beyond the obstacle and continue to pursue his goals.

In contrast, a fixed mindset, which is the belief that one's abilities and qualities are set and cannot be changed, can lead to a lack of motivation and a fear of failure. Individuals with a fixed mindset may avoid challenges and give up easily when faced with setbacks or obstacles.

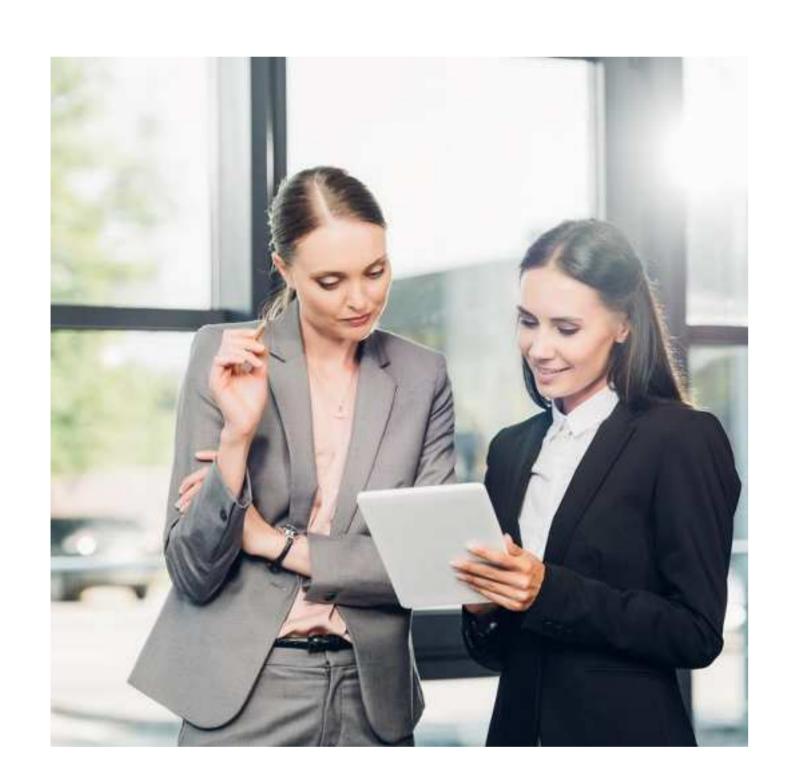
Therefore, developing a growth mindset can play a significant role in staying motivated, overcoming obstacles, and achieving our goals. By viewing challenges as opportunities for growth and believing that our skills and abilities can be developed, we can cultivate a positive and motivated mindset that propels us forward.

## Techniques for Developing a Growth Mindset

Embrace Challenges: People with a growth mindset see challenges as opportunities to learn and grow. They embrace difficult tasks and view them as chances to develop new skills.

Case Study: Sarah, a high school student, struggles with math. Instead of avoiding the subject, she seeks extra help from her teacher and peers. She also spends extra time practicing math problems and asking questions. As a result, she improves her math skills and becomes more confident in her abilities.





Cultivate Curiosity: Curiosity is a hallmark of a growth mindset. People with a growth mindset are constantly seeking out new information and experiences.

Case Study: Lisa, a marketing professional, is curious about the latest trends in social media marketing. She spends time researching and reading articles on the topic, attending webinars, and taking courses to improve her skills. As a result, she becomes an expert in social media marketing and is able to apply her knowledge to her job.

Practice Persistence: Persistence is key to developing a growth mindset. When faced with setbacks or failures, it's important to keep pushing forward and not give up.

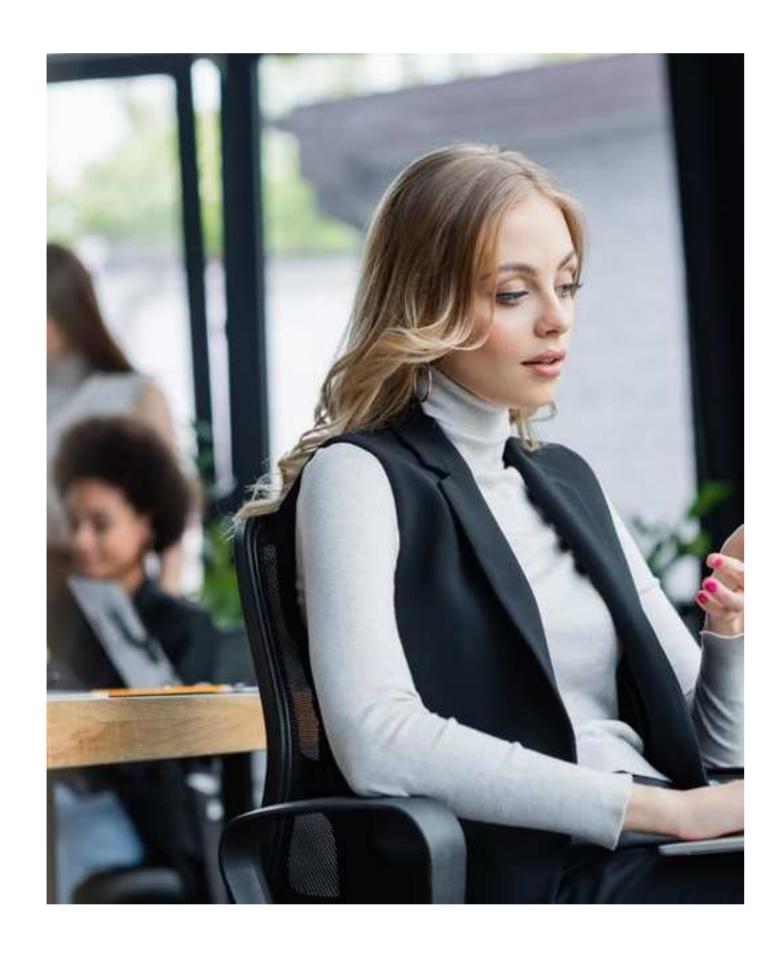
Case Study: John, an aspiring writer, receives multiple rejections from publishers. Instead of giving up on his dream of becoming a published author, he continues to write and submit his work. After several months of persistence, he finally receives an acceptance letter from a publisher.



Emphasize Effort: People with a growth mindset understand that effort and hard work are key to success. They focus on putting in the work necessary to achieve their goals.

Case Study: Tom, an entrepreneur, starts a new business but struggles to gain traction. Instead of giving up, he works tirelessly to improve his product and reach out to potential customers. He also seeks out mentorship and advice from other successful entrepreneurs. As a result of his effort, his business eventually takes off.

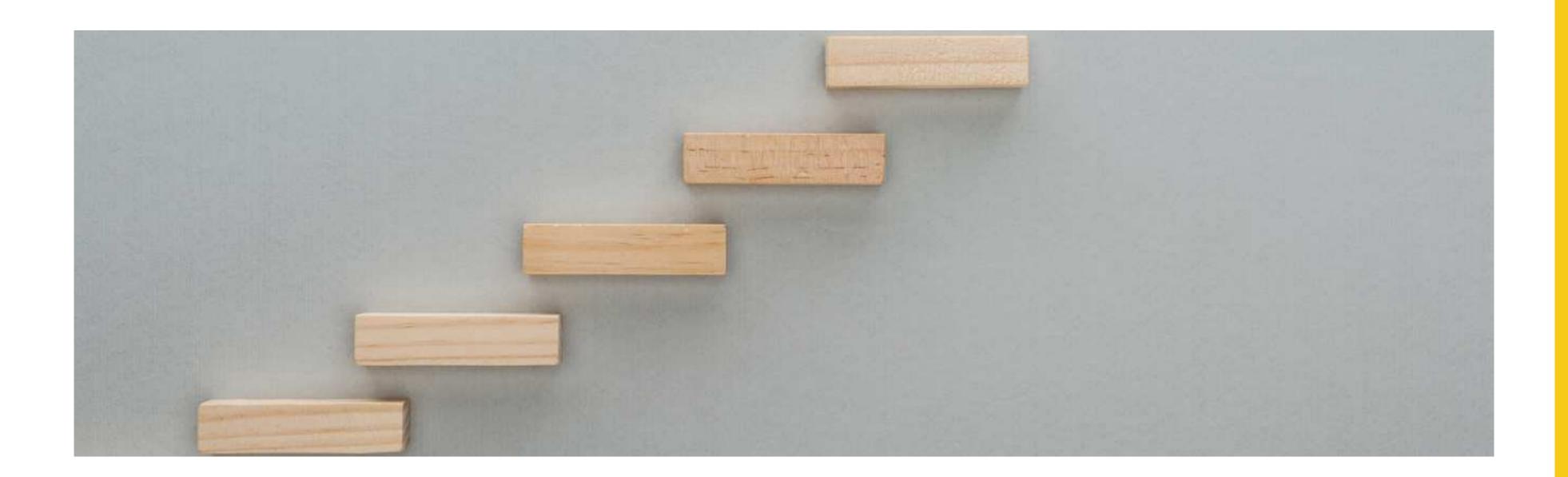




Learn from Mistakes: People with a growth mindset view mistakes as opportunities to learn and grow. They use failures as a chance to identify areas for improvement and develop new strategies.

Case Study: Maria, a salesperson, loses a big deal with a potential client. Instead of getting discouraged, she reflects on what went wrong and develops a new sales strategy. She also seeks feedback from her colleagues and implements their suggestions. As a result, she is able to close more deals and increase her sales performance.

By practicing these techniques, individuals can develop a growth mindset and achieve their goals in all areas of life.



### Overcoming limiting beliefs that hinder motivation

Limiting beliefs are negative thoughts or beliefs that hold people back from achieving their goals and fulfilling their potential. These beliefs can become deeply ingrained and can be a major obstacle to motivation. Here are some steps for overcoming limiting beliefs and a worksheet to help you identify and challenge your own limiting beliefs.

1

#### 2

#### **Identify Your Limiting Belief**

The first step in overcoming limiting beliefs is to identify them. Take some time to reflect on your thoughts and beliefs about yourself, your abilities, and your goals. Write down any negative thoughts or beliefs that come to mind, such as:

I'm not smart enough to succeed.
I always fail at this type of task.
I'll never be able to achieve my goals.

Other people are better than me.

#### **Challenge Your Limiting Beliefs**

Once you have identified your limiting beliefs, it's time to challenge them. Ask yourself questions that will help you see your beliefs from a different perspective:

Is this belief really true?
What evidence do I have to support this belief?
Have I ever been successful at this type of task before?
Are there other ways to interpret this situation?

3

#### **Reframe Your Thoughts**

After challenging your limiting beliefs, reframe your thoughts in a more positive and empowering way. Replace negative self-talk with positive affirmations, such as:

I am capable of learning and improving.

I have had success in the past and can have it again.

I am worthy of achieving my goals.

I have unique strengths and talents that make me valuable.

### WORKSHEET

1.	Limiting Belief:
2.	Evidence supporting this belief:
3.	Questions to challenge this belief:
a)	Is this belief really true?
b)	What evidence do I have to support this belief?
c)	Have I ever been successful at this type of task before?
d)	Are there other ways to interpret this situation?
e)	What would I say to a friend who had this belief?
4.	Reframed Thought:

By identifying and challenging limiting beliefs, you can overcome the obstacles to motivation and achieve your goals. Use this worksheet as a tool to help you identify and challenge your own limiting beliefs.

### CHAPTER 5

### Creating Your Motivational Plan



Developing a plan for achieving your goals.



Identifying obstacles and creating strategies to overcome them.



Breaking down big goals into smaller, achievable steps.

# Developing a plan for achieving your goals



The first step in developing a plan for achieving your goals is to set specific goals. Be clear and specific about what you want to achieve, and make sure your goals are measurable and achievable. Use the goal sheet to write down your goals.



Set Specific Goals

Identify what motivates you to achieve your goals. This could be a desire for personal growth, financial gain, or recognition. Write down your motivators on the goal sheet.



Identify your motivation

Develop action steps to help you achieve your goals. These steps should be specific, measurable, and achievable. Write down the action steps you will take to achieve your goals on the goal sheet.



Develop action steps

Set deadlines for achieving your goals and completing your action steps. Be realistic about the time it will take to achieve your goals and set deadlines accordingly. Write down your deadlines on the goal sheet.



Set deadlines

Track your progress towards achieving your goals. Use the goal sheet to record your progress and make adjustments to your plan as needed.



Track your progress

### WORKSHEET

Goal:	
Motivators:	
Action Steps:	
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	
Deadlines:	
1.	
2.	
3. 4	
4.	
5.	
Progress Tracker:	
1 Togress Tracker.	
Goal:	
Action Steps:	
Deadline:	
Progress Made:	
Adjustments Needed:	

By following these steps and using the goal sheet to create a plan for achieving your goals, you can stay motivated and make progress towards achieving your goals. Remember to regularly review and update your plan as needed to ensure you stay on track.

## Identifying obstacles and creating strategies to overcome them

### **Identify Potential Obstacles**

The first step in overcoming obstacles is to identify what they are. This could be a lack of time, lack of resources, lack of skills, or even fear of failure. Write down any obstacles that you anticipate may come up.

Case Study: Sarah wants to start her own business, but she is concerned about her lack of financial resources and her limited knowledge of marketing.

### **Prioritize Strategies**

Once you have identified potential obstacles, brainstorm strategies to overcome them. This could involve seeking out additional resources, acquiring new skills, or finding ways to work around the obstacle.

Case Study: Sarah decides to overcome her financial limitations by researching small business loans and grant programs. She also takes a course in marketing to improve her knowledge in that area.

### **Brainstorm Strategies to**Overcome Obstacles

Not all strategies will be equally effective, so prioritize them based on their potential impact and feasibility. This will help you focus on the most important strategies and make the most efficient use of your time and resources.

Case Study: Sarah prioritizes her strategies by focusing first on acquiring the necessary funds to start her business, and then improving her marketing skills.

### Implement Strategies and Monitor Progress

Once you have identified and prioritized your strategies, it's time to implement them. Monitor your progress regularly to ensure that you are making progress towards your goals.

Case Study: Sarah applies for a small business loan and receives funding for her business. She also completes a marketing course and begins to implement her new knowledge into her business plan.

## Breaking down big goals into smaller, achievable steps



#### **Step 1: Define Your Big Goal**

Write down the big goal that you want to achieve. Be specific and clear.

#### **Step 2: Brainstorm Smaller Steps**

Break down the big goal into smaller, achievable steps.

Write down each step in the order that it needs to be completed.

### **Step 3: Set Deadlines**

Assign a deadline to each step to help keep yourself accountable and on track.

### **Step 4: Identify Resources Needed**

Identify any resources that you will need to complete each step. This could include time, money, equipment, or other resources.

### **Step 5: Evaluate Progress and Adjust as Needed**

Regularly evaluate your progress towards your goal and adjust your plan as needed.



### EXAMPLE



#### Big Goal:

Write and publish a novel within the next year.

#### **Step 1: Define Your Big Goal**

a) Write and publish a novel within the next year.

#### **Step 2: Brainstorm Smaller Steps**

- a)Develop the plot and characters.
- b)Create an outline for the novel.
- c)Write the first draft of the novel.
- d)Edit and revise the novel.
- e)Submit the novel for publication.
- f)Promote and market the novel.

#### **Step 3: Set Deadlines**

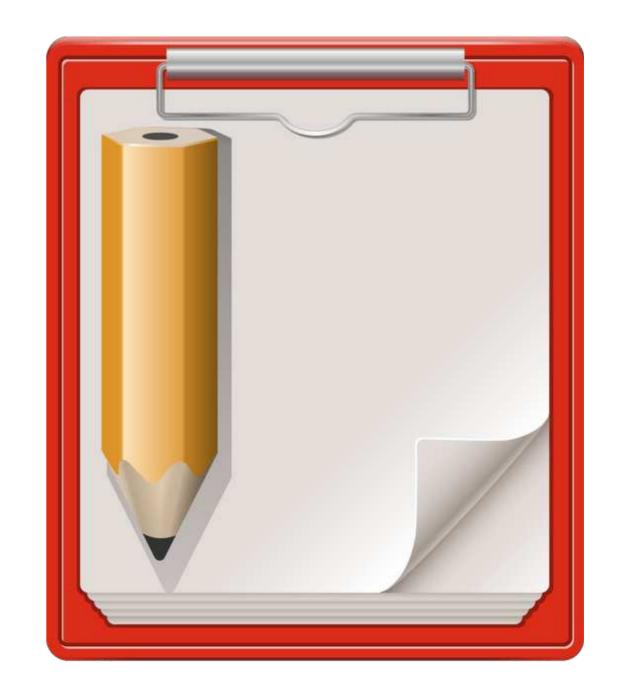
- a)Develop the plot and characters: 1 month.
- b)Create an outline for the novel: 2 weeks.
- c)Write the first draft of the novel: 6 months.
- d)Edit and revise the novel: 2 months.
- e)Submit the novel for publication:
- 1 month.
- f)Promote and market the novel: Ongoing.

### Step 4: Identify Resources Needed

- a)Time to write and revise the novel.
- b)Access to a computer and writing software.
- c)Beta readers and/or writing critique partners.
- d)Funds for editing and publication costs.

### Step 5: Evaluate Progress and Adjust as Needed

- a)Regularly evaluate progress towards each deadline and b)adjust the plan as needed.
- c)Seek feedback from beta readers and critique partners to improve the quality of the novel.
- d)Adjust the promotion and marketing plan as needed based on initial sales results.



### CHAPTER 6

Staying Motivated in the Long-Term



Tips for staying motivated over the long haul

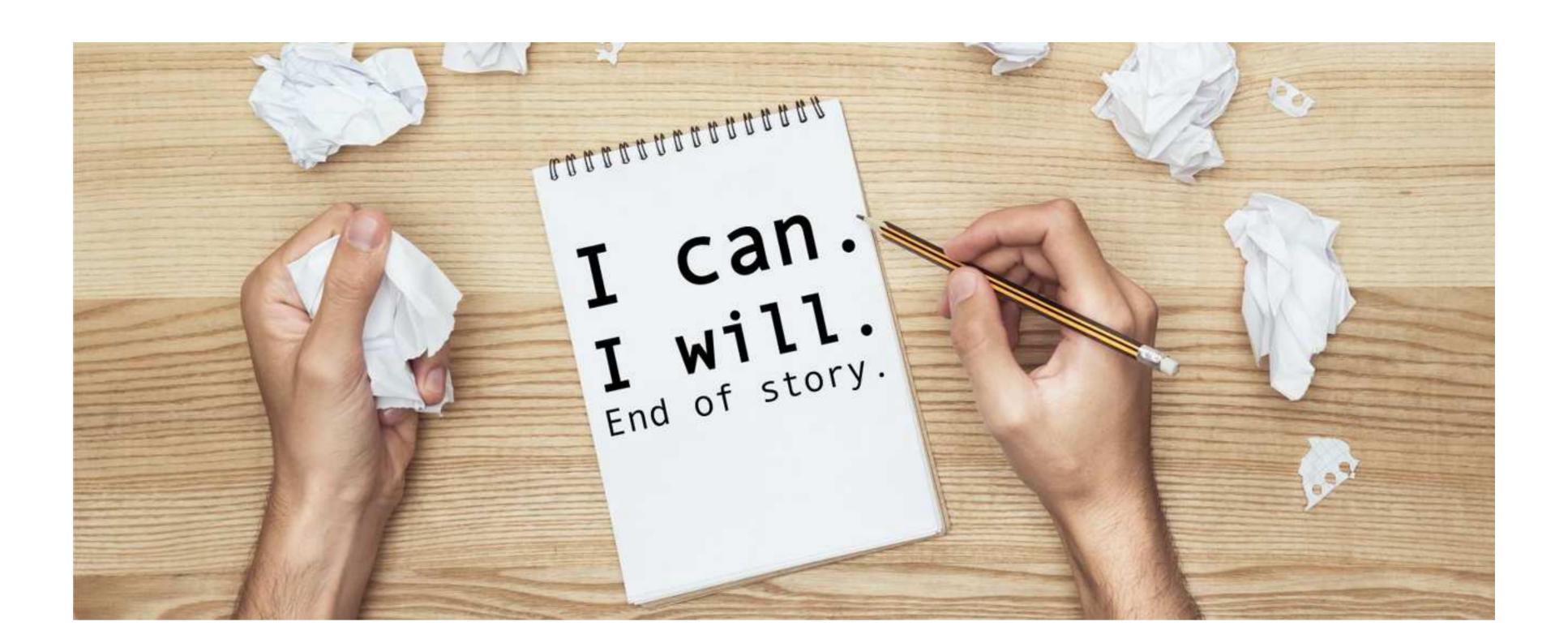


Building habits that support motivation



Strategies for bouncing back from setbacks

# Tips for staying motivated over the long haul



**Focus on the Why:** Remind yourself of why you started working towards your goal in the first place. Think about the benefits and the positive changes that achieving your goal will bring to your life.

**Celebrate Small Wins:** Celebrate and acknowledge small progress and achievements along the way. This will help to keep you motivated and give you a sense of accomplishment.

**Keep Learning:** Continuously learn and grow in areas that are relevant to your goal. This can help you stay motivated by reminding you of the importance and relevance of your goal.

**Surround Yourself with Positive Support:** Surround yourself with people who support and encourage you towards your goals. This can include friends, family, mentors, or coaches.

**Visualize Your Success:** Visualize yourself successfully achieving your goal. This can help you stay motivated and keep your eye on the prize.

**Practice Self-Care:** Take care of yourself physically, mentally, and emotionally. This can include getting enough sleep, eating a healthy diet, exercising regularly, and engaging in activities that bring you joy and relaxation.

**Stay Accountable:** Hold yourself accountable for your progress and actions towards your goal. This can include tracking your progress, sharing your progress with others, or working with a coach or mentor.

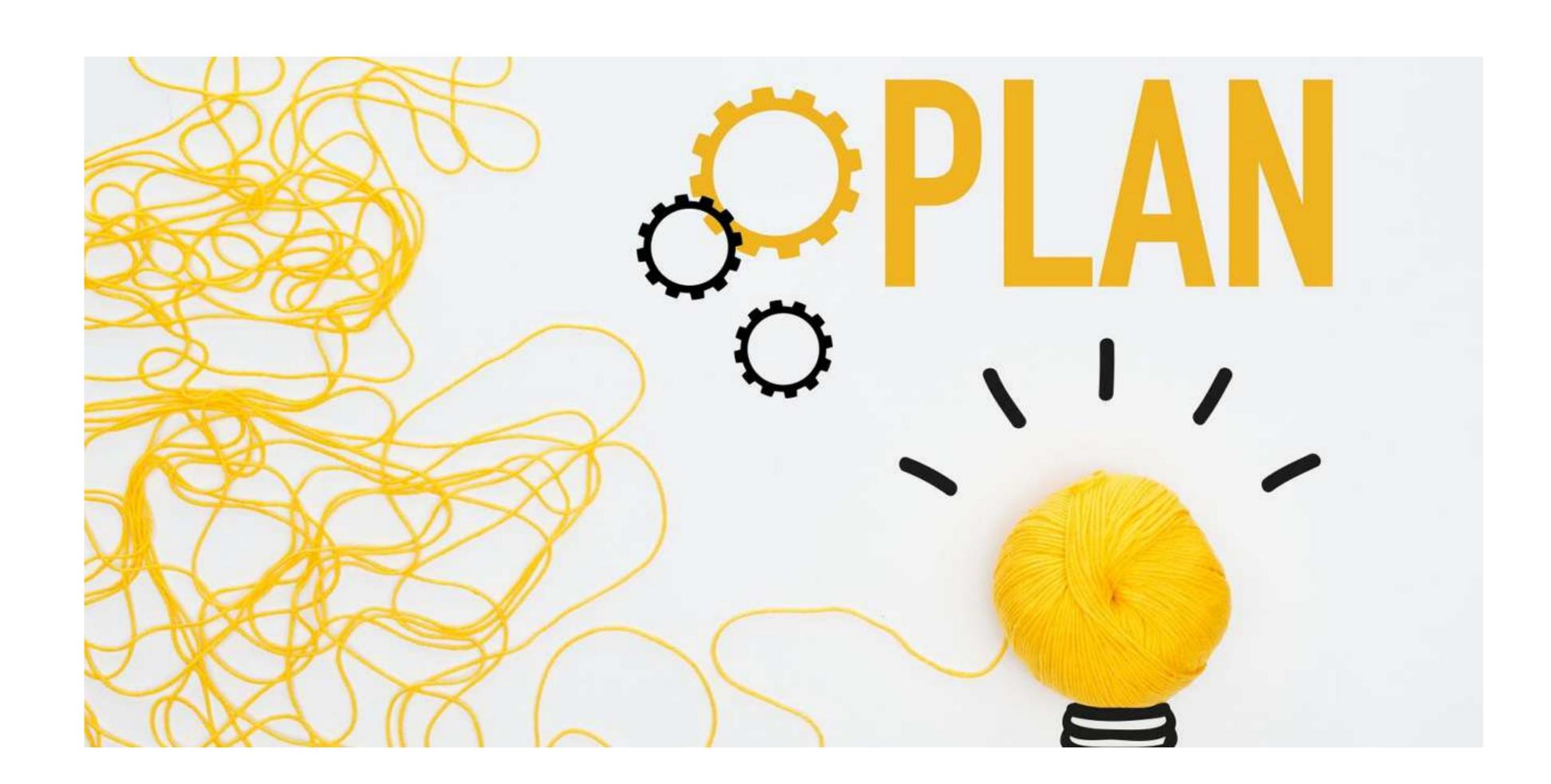
**Take Breaks:** Give yourself permission to take breaks when needed. Taking a break can help you recharge and come back to your goal with renewed motivation and energy.

**Be Flexible:** Be open to adjusting your plan as needed. Life can be unpredictable, and unexpected events can throw off your plans. Being flexible and adaptable can help you stay motivated and on track towards your goal.

**Remember that Progress is Not Linear:** Recognize that progress towards your goal is not always linear. There may be setbacks or obstacles along the way, but these do not define your journey. Stay focused on your goal and keep moving forward.

# Building habits that support motivation





**Start Small:** Begin by committing to exercise for just 10 minutes a day. This will help you build momentum and confidence towards your larger goal.

**Make a Plan:** Schedule your exercise at the same time every day and decide where you will do it. For example, you could decide to exercise at 7 am every morning in your living room.

**Track Your Progress:** Use a habit tracker or calendar to keep track of your daily exercise. This will help you see your progress over time and stay motivated.

**Use Positive Reinforcement:** Celebrate and reward yourself for completing your daily exercise. For example, you could treat yourself to a favorite healthy snack or take a relaxing bath.

**Use a Trigger:** Set an alarm or reminder to prompt you to exercise at the same time every day. This will help create a trigger for your new habit.

**Build Consistency:** Commit to exercising every day, even on weekends. This will help create consistency and make your habit more routine.

**Find Accountability:** Find a workout buddy or join an exercise group to help hold you accountable for your daily exercise.

**Practice Mindfulness:** Be present and mindful during your daily exercise. This will help you stay focused and motivated.

**Stay Positive:** Focus on the positive aspects of exercise, such as improved health and mood, rather than the negative. This will help you stay motivated and committed.

**Persevere:** Stick with your daily exercise habit, even on days when you feel unmotivated. Remember that building habits takes time and practice, and the rewards are worth the effort.

# Strategies for bouncing back from setbacks



**Reframe the setback:** Look at the setback from a different perspective and reframe it as a learning opportunity. For example, if you didn't get the job you applied for, reframe it as an opportunity to improve your resume and interview skills for the next job application.

**Practice self-compassion:** Be kind and compassionate towards yourself when you experience a setback. Remind yourself that setbacks are a normal part of the process and that you are still making progress towards your goal.

**Get support:** Reach out to friends, family, or a support group for encouragement and motivation. Share your experience and ask for help if needed.

**Focus on small wins:** Set achievable, small goals that can help you regain confidence and momentum. For example, if you had a setback in your fitness routine, focus on completing a shorter workout or doing a small activity like going for a short walk.

**Take a break:** Sometimes taking a break can help you recharge and regain perspective. Take some time off to do something you enjoy or engage in self-care activities.

**Reflect and learn:** Take time to reflect on what led to the setback and what you can learn from the experience. This can help you identify areas to improve and avoid similar setbacks in the future.

**Stay positive:** Keep a positive attitude and focus on the progress you have made so far. Celebrate small wins and remind yourself of your ultimate goal.

For example, let's say your goal is to run a half marathon, but you had a setback and had to take a few weeks off due to an injury. To bounce back from this setback, you could reframe it as an opportunity to focus on strength training and improve your running form. You could also get support from a running group and focus on smaller goals like completing shorter runs or doing cross-training activities. Finally, you could reflect on what caused the injury and adjust your training plan accordingly to avoid similar setbacks in the future.

# CHAPTER 7 CONCLUSION



Encouragement to take action and stay motivated



Additional resources for motivation and goal-setting

### WORKSHEET

#### **Identify your "why":**

Write down the reasons why you want to achieve your goal.

What is motivating you?

How will achieving your goal impact your life?

#### **Break it down:**

Break your goal down into smaller, achievable steps.

Write down the actions you need to take to achieve each step.

#### **Celebrate progress:**

Create a list of small wins or milestones that you can celebrate along the way.

How will you reward yourself for achieving each one?

#### **Practice self-care:**

Write down the ways you can take care of yourself physically and mentally. How can you prioritize self-care to help you stay energized and focused?

#### Find accountability:

Who can hold you accountable for your actions towards your goals? Write down the name(s) of someone who can help keep you accountable.

#### **Visualize success:**

Close your eyes and visualize yourself achieving your goal.

What will it look like?

How will it feel?

Write down your visualization.

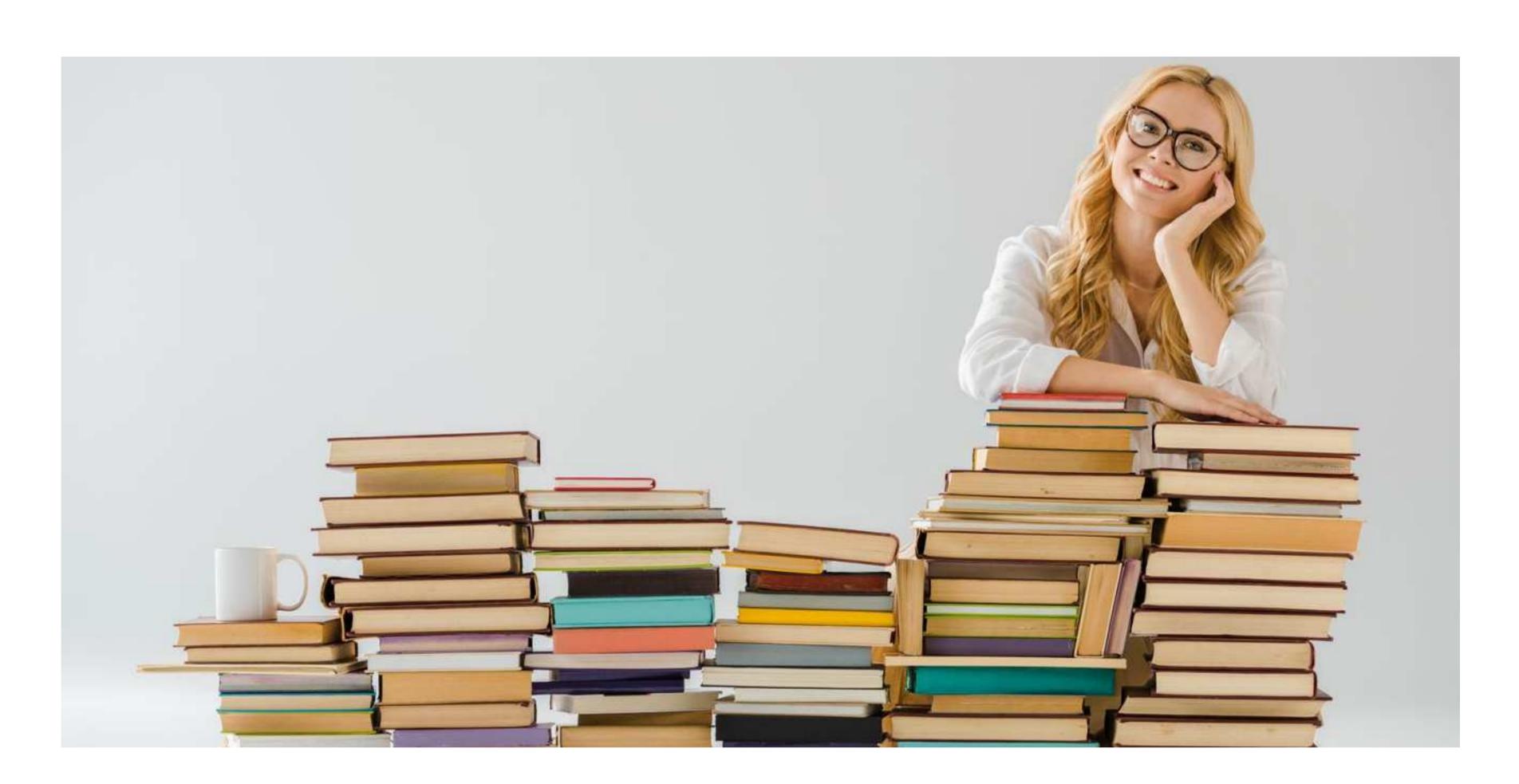
#### **Embrace failure:**

Write down how you will handle setbacks or failures along the way. How can you use them as an opportunity to learn and grow?

#### Keep going:

Write down a mantra or phrase that will help you stay motivated when things get tough. Repeat it to yourself when you need a boost of motivation.

# Additional resources for motivation and goal-setting



**TED Talks:** TED Talks offer a wealth of inspiration and information on a variety of topics, including motivation and goal-setting. Some great talks to check out include "The Power of Believing That You Can Improve" by Carol Dweck and "Why We Do What We Do" by Tony Robbins.

**Podcasts:** There are many podcasts that focus on motivation and goal-setting, such as "The Tim Ferriss Show" and "The Marie Forleo Podcast". These can be great resources for learning new strategies and hearing inspiring stories from successful individuals.

**Books:** There are countless books on motivation and goal-setting, but some popular ones include "Atomic Habits" by James Clear, "The 7 Habits of Highly Effective People" by Stephen Covey, and "The Power of Positive Thinking" by Norman Vincent Peale.

**Online courses:** There are many online courses that can help you develop new skills and stay motivated, such as Udemy and Coursera. Some popular courses include "Learning How to Learn" and "The Science of Well-Being".

**Goal-setting apps:** There are many apps that can help you set and track your goals, such as Habitica and Todoist. These can be useful tools for staying organized and motivated.

Remember that everyone's journey towards achieving their goals is unique, and it's important to find what works best for you. Keep trying new strategies and resources until you find what helps you stay motivated and focused on your goals.

Motivation and goal-setting are essential skills for achieving success and fulfillment in all areas of life. By developing a growth mindset, breaking down big goals into smaller, achievable steps, and building habits that support motivation, we can stay motivated and on track towards our goals. It's also important to identify obstacles and create strategies to overcome them, as well as to practice self-care and find accountability to stay motivated over the long haul. With the help of resources such as TED Talks, podcasts, books, online courses, and goal-setting apps, we can continue to learn and grow as we work towards our goals. Remember to stay positive, keep taking action, and never give up on your dreams.

### THANK YOU!

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